



AIDS 2022 VOLUNTEER POLICY

By submitting your application form to IAS – the International AIDS Society – the volunteer understands and accepts the AIDS 2022 volunteer policy governing their participation in AIDS 2022, the 24th International AIDS Conference.

IAS values and principles and values of conference participation

By volunteering at AIDS 2022, volunteers commit to behaving in compliance with the [IAS Values](#).

Volunteers' code of conduct

Attitude

Volunteers are expected to act in a professional and respectful manner at all times. Aggressive, domineering and oppressive behaviour is not accepted and must immediately be reported to the AIDS 2022 Volunteer Programme team or the volunteer supervisor.

People under the influence of drugs or alcohol will not be permitted to volunteer and will be immediately asked to leave. Any suspicion of substance abuse should be promptly reported to the AIDS 2022 Volunteer Programme team.

Attendance

The AIDS 2022 Volunteer Programme team proposes working times, which volunteers confirm individually before the conference. The volunteers commit to attending the kick-off meeting, activity training and venue walkthrough organized by the IAS. On arrival at the venue, volunteers must first check in by scanning their badge at the volunteer centre. Volunteers must notify the AIDS 2022 Volunteer Programme team of any absences as soon as possible so that alternative arrangements can be made. Regular lateness or unnotified absences may result in dismissal from the Volunteer Programme.

Teamwork

Cooperation and teamwork among the volunteers, IAS staff, suppliers and other parties involved in the conference are required and encouraged.

Uniforms and badges

All volunteers are given a volunteer t-shirt, and they must wear it when they are performing volunteer duties. The uniform branding must not be covered. When volunteers are present in the venue but not on volunteer duty (attending conference sessions, for example), they are not allowed to wear the AIDS 2022 volunteer t-shirt.



Volunteers must wear their badges at all times, whether they are on duty or attending a session. The badge QR code must not be covered. Volunteers must inform the AIDS 2022 Volunteer Programme team immediately if their badge is lost.

Representation of the conference to the media or other third parties

Volunteers will not represent the event in any circumstance unless otherwise agreed. This includes statements to the media, joint initiatives with other organizations, and agreements involving contractual or financial obligations.

Confidentiality

All information that the volunteer has obtained in the course of their involvement at AIDS 2022 or otherwise acquired in confidence, which particularly relates to the conference business or that of others with whom we have dealings of any sort and which are not made public, is confidential. The volunteers shall not at any time, before or after the end of their involvement, disclose such information to any person without the written consent of the IAS. Volunteers are expected to exercise care, keep any documents or other material containing confidential information safe, and at the end of their volunteer involvement or at any other time upon demand, return any such material in their possession.

Ending of the volunteer participation

Volunteers who do not adhere to the conference policies and procedures may be asked to leave. Grounds for dismissal include the following:

- * Gross misconduct, theft
- * Being under the influence of drugs or alcohol
- * Misuse of equipment and materials
- * Abuse of suppliers and co-workers
- * Breaches of confidentiality
- * Failure to abide by policies and procedures
- * Regular lateness or unnotified absence

If a volunteer is deemed to have behaved with detriment to the conference and its reputation or to the health and safety of others involved in the event, the AIDS 2022 Volunteer team reserves the right to end its relationship with the volunteer immediately.

Personal property

We strongly advise that volunteers do not bring any valuables to the event. The IAS does not accept responsibility for any personal property belonging to volunteers.

Insurance

Liability insurance is provided to cover all volunteers while active on their volunteer shifts inside the venue. However, the IAS insurance does not cover volunteers when travelling to Montreal, coming to the venue, outside of their volunteer shifts, attending sessions, or outside the venue. Volunteers must ensure that they are covered with their own liability insurance for all of these situations.



Image rights

By volunteering for AIDS 2022, the volunteer grants permission for photos and/or videos of themselves taken during their activities to be distributed on the internet, in printed material and other media, and therefore be available to the general public. The AIDS 2022 volunteer acknowledges that the IAS will hold the copyright for all photos or other media of them. This copyright includes without limitation any and all rights to include the work in this and any future publications of the IAS in any format or media. The volunteer waives all rights to compensation for these photographs, regardless of how they are displayed.

Data privacy policy

Personal data collected will be kept confidential and will be used only for the purpose of organizing AIDS 2022. Volunteers can ask for their personal data to be deleted at any time by contacting the AIDS 2022 Volunteer Programme team at volunteers@aid2022.org.